

Action plan

The goal of producing an action plan including time planning is to take steps so that you can make a final choice. Decide for yourself what you need now to make your final choice. What are you still missing? Do you need to talk with someone, are you missing specific information about a programme or...? In the diagram below, note what you still need to chase up and the actions you'll take for this, the desired result and when you will carry out these actions.

Write focused plans, not general ideas.

Keep the plans you make realistic and achievable, and especially CONCRETE.

And remember to stick to your plan.

If you have completed your plan in its entirety and you are still not able to make a choice, simply produce a new action plan.

Topic	Action	Involved professionals	Date	Costs	Result/agreement/
Information about admission requirements Programme X (GMAT + Toefl)	Visit consultation hour Study Advisor RSM // International office	Study advisor RSM IO officer	17/4 12:00	Metro ticket Kralingse zoom	
Ambiance programme Y	Chat with students by Facebookchat	Current students	18/4	-	

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