

First Registration Vlaardingen



Gemeente Vlaardingen

Municipality of Vlaardingen contact information

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[contactformulier](#)

Address:

Westnieuwland 6

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For registration at the Municipality of Vlaardingen you need to schedule an appointment over the phone for registration at the Vlaardingen City Hall. Note: the Municipality of Capelle does not attend our One Stop Shops.

When

- You must subscribe to the Key Register of Persons (BRP) if you will be staying for more than 4 months in the Netherlands;
- Ideally, this should be done within 5 days after settlement;
- Non-Dutch individuals who are not EU citizens must register at the Immigration and Naturalization Service (IND) before registering at the Municipality of Vlaardingen. They can make an appointment at Vlaardingen City Hall after the IND has issued a residence permit/ a visa for at least four months;
- After registering, within four weeks, the municipality will complete your registration. Your Citizen Service Number (BSN) will be sent to your new address.

Required documents

- A passport or identification card
- EU/EER: "Inlichtingenformulier Oost-of West-Europa"
- No EU: Evidence of lawful stay in the Netherlands (valid residence permit or visa for a stay exceeding 4 months)
- Citizens from the Netherlands Antilles or Aruba need to present a recent proof of deregistration
- Rental or purchase contract of your residence, or a [written declaration of consent](#) from the main occupant with whom you will be living.
- Written permission if the address where you will be living belongs to Samenwerking or Waterweg Wonen. Or written permission from the property

owner, including identification using the Dutch government's Kopie-ID app (name and signature must be visible).

- Original documents from yourself. For example, a birth certificate or marriage certificate