

## First Registration in Delft



### Municipality of Delft contact information

T (From NL): 14015

T (From abroad): 0031 15 260 22 22

Whatsapp: 0031 6 52739476

[Contact form](#)

### Visiting Address:

Stationsplein 1, Delft

### Postal Address:

Postbus 78

2600 ME, Delft

For registration at the Municipality of Delft you need to make an [appointment](#) for registration at the Delft City Hall. Note: the municipality of Delft does not attend our One Stop Shops.

### When

- You must subscribe to the Key Register of Persons (BRP) if you will be staying for more than 4 months in the Netherlands;
- Ideally, this should be done within 5 days after settlement
- Non-Dutch individuals who are not EU citizens must register at the Immigration and Naturalization Service (IND) before registering at the Municipality of Delft. They can make an appointment at Delft City Hall after the IND has issued a residence permit/ a visa for at least four months;
- After registration, within four weeks, the municipality will complete your registration. Your citizen service number (BSN) will be sent to your new address.

### Required documents

- Your own valid ID or passport

- A purchase or rental agreement. Or a signed [Authorisation for Lodging](#) form from the primary resident or owner, along with a copy of their proof of identification and the purchase or rental agreement of the primary resident or owner

Is this your first time moving to the Netherlands? Or are you from the Caribbean Netherlands (Aruba, Curaçao, Sint-Maarten, Bonaire, Saba and Sint Eustatius)? Then you should also bring with you to your appointment:

- A recent original birth certificate (if available)
- A recent original marriage or divorce certificate (if available)
- Original proof of deregistration if you are coming from the Caribbean Netherlands

Documents from certain countries must be legalised or have an apostille. You can find more information on the [website of the Dutch government\(link is external\)](#)